

## Presentation Rubric for CGA Students

Student's Name: \_\_\_\_\_

Professor's Name: Professor Mary A. Malinconico

Category	Poor 1 pts	Fair 4 pts	Good 6 pts	Excellent 10 pts
<b>Organization</b>	Audience cannot understand presentation because there is no sequence of information.	Audience has difficulty following presentation because student jumps around.	Student presents information in logical sequence which audience can follow	Student presents information in logical, interesting sequence which audience can follow.
<b>Subject Knowledge</b>	Student does not have grasp of information; student cannot answer questions about subject.	Student is uncomfortable with information and is able to answer only rudimentary questions.	Student is at ease with expected answers to all questions, but fails to elaborate.	Student demonstrates full knowledge (more than required) by answering all class questions with explanations and elaboration.
<b>Mechanics of Paper</b>	Student's presentation has four or more spelling errors and/or grammatical errors.	Presentation has three misspellings and/or grammatical errors.	Presentation has no more than two misspellings and/or grammatical errors.	Presentation has no misspellings or grammatical errors.
<b>Eye Contact</b>	Student reads all of report with no eye contact.	Student occasionally uses eye contact, but still reads most of report.	Student maintains eye contact most of the time but frequently returns to notes.	Student maintains eye contact with audience, seldom returning to notes.
<b>Elocution</b>	Student mumbles, incorrectly pronounces terms, and speaks too quietly for students in the back of class to hear.	Student's voice is low. Student incorrectly pronounces terms. Audience members have difficulty hearing presentation.	Student's voice is clear. Student pronounces most words correctly. Most audience members can hear presentation.	Student uses a clear voice and correct, precise pronunciation of terms so that all audience members can hear presentation.
<b>Personal Presentation</b>	Student is NOT dressed and groomed to make the presentation in a Professional manner.			Student dressed and groomed to make the presentation in a Professional manner.
<b>Preparation</b>	Student is not prepared and needs to read from paper.	Student is somewhat prepared but reads from paper most of the time.	Student is prepared but used note cards on keep on point.	Student is fully prepared to make presentation and only uses note cards as reference points. Most of presentation is memorized prior to class.